

BAYVIEW REAL ESTATE Residential Tenancy Application Form

ONE Application Per Person, MUST be over 18 years of age and include 100 POINTS OF IDENTITY: PHOTO ID, MEDICARE CARD, CURRENT PAYSリップ, UTILITY BILL, PHONE BILL, CAR REGISTRATION or TENANT LEDGER, plus Australian VISA (if applicable). Please provide a photo of your pet (if applicable).

1. Agent Details



2. Property Details

Address _____

Postcode _____

Lease Term: 6 Months 12 Months Other

Property Rental Week: \$ _____ Per Calendar Month: \$ _____

BOND: \$ _____

Date Property to be occupied: _____ / _____ / _____

Total Number of People to Occupy the Property: _____

Adults _____ Children _____ (Ages) _____

Name of Other Occupants Applying: _____

1). _____ 2). _____

3). _____ 4). _____

3. Personal Details- IN CAPITAL LETTERS so we can read it

Title _____ First Name (at birth) _____ Middle _____

Last Name _____

Date of Birth _____ / _____ / _____ Age _____

Country of Birth: _____

Drivers Licence Number _____ State _____

Alternate ID (eg Passport) Nationality _____ No, _____

Pension Type (if applicable) _____ No. _____

Medicare Card No. _____

PLEASE PROVIDE YOUR CONTACT DETAILS:

Home Ph: _____ Mobile Ph: _____

Email: _____

Occupation: _____ Work No. _____

Current HOME Address: _____

Suburb _____ Postcode _____

Please circle: **OWNER** or **TENANT**

4. Emergency Contact

PLEASE PROVIDE AN EMERGENCY CONTACT NOT RESIDING WITH YOU

First Name: _____ Surname: _____

Relationship to You: _____ Phone No. _____

Address _____

Suburb _____ Postcode _____

5. Applicant History

How long have you lived at your **CURRENT** address? _____ Years _____ Months

Name of Landlord/Real Estate (If applicable) _____

Landlord/Agent Address _____

Landlord/Agent Phone No: _____ Rent per month \$ _____

Reason for leaving? _____

If you have vacated, was the bond repaid in full? Yes No

If No, please specify why: _____

What was your **PREVIOUS** residential address? _____

Suburb _____ Postcode _____

How long **DID** you live at that address? _____ Years _____ Months

Name of **PREVIOUS** Landlord/Agent (If applicable) _____

Phone No: _____

Rent Paid per month \$ _____

Reason for leaving _____

Was bond repaid in full? Yes No If No, please specify why: _____

6. CURRENT Employment- PLEASE PROVIDE YOUR PAYSリップ

YOUR Occupation/Title _____

Company Name _____

Employment Address _____

Suburb _____ Postcode _____

Employer **OFFICE Ph No.** _____ Mobile: _____

Employer Contact Name: _____

Employer Contact Position: _____

Length at employment _____ Years _____ Months _____

GROSS Income (per week) \$ _____ (per year) \$ _____

7. PREVIOUS Employment

YOUR Occupation/Title _____

Company Name _____

Employment Address _____

Suburb _____ Postcode _____

Employer **OFFICE Ph No.** _____ Mobile: _____

Employer Contact Name & Position: _____

Length at employment _____ Years _____ Months _____

GROSS Income (per week) \$ _____ (per year) \$ _____

8. Social Security Benefits

You MUST include YOUR CENTRELINK STATEMENT as proof.

Pension type: _____ \$ _____ Per Week
_____ \$ _____ Per Fortnight

9. If Student, please complete the following

Place of Study _____
Course being undertaken _____
Course Length _____
Enrolment Number _____
Parents Name _____ Ph. _____
Campus Contact _____ Ph. _____
Income _____ \$ _____
Parents Address Overseas _____

10. Other information

Car Registration: _____ Make: _____ Model: _____
Do you have pets? Yes No How Many? _____
Type of Pet: _____
Type of Pet: _____
Council and Registration number _____
Do you smoke? YES or NO (Please circle) _____

11. Personal Referees

1. Reference name _____
Occupation _____
Relationship _____ Phone No _____
2. Reference name _____
Occupation _____
Relationship _____ Phone No _____

13. Utility Connections



Phone: 1300 554 323
Email: info@connectnow.com.au
Internet www.connectnow.com.au

A Free Service- Connecting Your Utilities Has Never Been Easier

Connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas and water connections to some of Australia's leading providers. Connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.
This is a value-added service independent of your tenancy application - you are not obligated to use Connectnow.

If you would like Connectnow to contact you to discuss any of the above services please tick the box and a Connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact Connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

It is the responsibility of the TENANT to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property.

While the Connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the Connectnow service.

Please Contact Me: YES NO

14. Privacy Policy

A) As professional property managers, Bayview Real Estate collects personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested and for the ongoing management of your tenancy agreement. To carry out this role when processing your application, during the term of your tenancy and for some time thereafter, we are often required to disclose your personal information to one or more of the following; the landlord, the landlord's lawyers, mortgagee or insurer, referees you have nominated, organisations or trades people required to carry out maintenance to the premises, rental bond authorities or rent bond insurance providers, Residential Tenancy Tribunals & courts, mercantile agents, National Tenancy Database (ntd) (for further information about ntd and ntd's Privacy Policy, visit www.ntd.net.au), other real estate agents & landlords.

If your personal information is not provided to us and you do not consent to the uses to which we put your personal information, we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we then cannot provide you with the lease/ tenancy of the premises.

B). By ticking 'YES' to connectnow the following terms will apply. Firstly you will be consenting to connectnow Pty.Ltd A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and providing information contained in the application to the service providers for this purpose. You agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. You authorise the obtaining of a National Metering Identifier (N.M.I) on the residential address to obtain supply details. You acknowledge that connectnow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by connectnow Pty.Ltd.

The privacy of connectnow customers is of vital importance to connectnow. You have the right to access connectnow records of your information under the Privacy Act. Connectnow will not release your personal information to any third party other than for the purposes of contacting the nominated utility service, unless required to do so under law or government order.

15. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond and that this application is subject to approval from the owner/landlord.

I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I understand that if I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information (as outlined above).

SPECIAL CONDITION: I UNDERSTAND AND ACKNOWLEDGE THAT IF I AM APPROVED and a HOLDING DEPOSIT IS PAID, THE DEPOSIT IS NON-REFUNDABLE SHOULD I CHOOSE NOT PROCEED WITH THE TENANCY.

I confirm that should I be approved for the property, I accept it in the current condition in which I inspected OR I believe the following items should be attended to (I acknowledge that these items are subject to the owners approval.

By signing this document, you acknowledge that you fully understand the National Privacy Principles and you consent to the collection, use and disclosure of your personal information for purposes set out above.

Signed: _____ Date / /

Print Name: _____

12. Office Use Only

Application Approved: YES NO Date: / /

Authorised by (landlord): _____ Rent per week \$: _____

Lease Term: 6 Months 12 Months Other

NTD Check YES NO Property Manager